

LILYDALE CITY COUNCIL MEETING
February 8, 2016

Present - Mayor Anita Pampusch; Council Members Bob Bullard and Marilyn Lundberg; Tom Lehmann, City Criminal Attorney; Mary Schultz, City Clerk and Kathy Mutch, Administrative Assistant. Council Member Warren Peterson arrived at 4:32 p.m.

Also Present – Jeff Weiss, Barr Engineering; Mark Babcock, Babcock Langbein CPA; Sergeant Eric Petersen, Mendota Heights Police Department and Nolan Wall, Mendota Heights City Planner

Absent - Council Member John Diehl; Attorney Mike O’Brien, Mike Andrejka, Building Official; and Chief Aschenbrener

The City Council meeting was called to order at 4:30 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

Agenda – Motion by Councilmember Lundberg, seconded by Councilmember Bullard to approve the Agenda. Motion carried 3-0.

Minutes – Motion by Councilmember Lundberg, seconded by Councilmember Bullard to approve the January 11, 2016 City Council Minutes. Motion carried 4-0.

2015 Audit – Mark Babcock presented the Audited Financial Statements dated December 31, 2015. Motion by Councilmember Bullard, seconded by Councilmember Lundberg to accept the audit by Babcock Langbein CPA. Motion carried 4-0.

City Civil Attorney Report – Tom Lehmann, Sergeant Petersen and Nolan Wall provided a presentation on rental housing licensing and residential property usage. The presentation provided an overview on why this is becoming an important topic for municipalities throughout the state and why this would impact Lilydale, specifically through the usage of police services. Mr. Lehmann will continue to keep the city council updated on development of an ordinance to address this issue.

City Criminal Attorney Report – None

Building Official Report – Four permits were issued and one closed in the month of January.

Police Report – None

Engineer Report – Jeff Weiss reported MnDOT has approved the construction plan for the drop shaft project. Weiss outlined the process to advertise the project for bids. The bids will be valid for an extended period of time while the city awaits a bonding decision from the state legislature which is expected at the end of May. At that time a contract can be awarded. To offset the extended award period, we will allow for a wide construction window.

Motion by Councilmember Peterson, seconded by Councilmember Lundberg to (1) approve the plans referenced in the January 27, 2016 letter from Molly Kline of MnDOT (Cooperative Construction Agreement No. 1000859) and (2) authorize the advertisement of bids if the City Clerk confirms going out for bids at this point would not adversely affect bonding from the State of MN. Motion carried 4-0.

Resolution 16-2 Storm Sewer Utility Fees – Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve Resolution 16-2, Storm Sewer Utility Fees. Motion carried 4-0.

The new rates are effective January 1, 2016 and will be reflected on the first quarter bills mailed the end of March. Letters notifying property owners of the rate changes will be mailed this week.

2016 Business Licenses – Motion by Councilmember Lundberg, seconded by Councilmember Peterson to approve 2016 Business Licenses 46-51. Motion carried 4-0.

Clerk’s Report – Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve the January 2016 financial reports as presented. Motion carried 4-0.

Mayor’s Report - The city was invited to attend a meeting with emergency and first responders offered by the Federal State Disaster System. She noted councilmembers participated in a similar meeting in the past.

Councilmember Peterson reported a franchise request by CenturyLink to provide service in Lilydale will be going forward and possibly submitted to the city council in about a month.

There being no further business, the meeting adjourned at 6:28 p.m.

Respectfully submitted:

Mary Schultz, City Clerk

Final copy reviewed by:

Anita Pampusch, Mayor