

**Lilydale City Council Meeting
May 11, 2015**

Present – Mayor Anita Pampusch; Council Members Bob Bullard, John Diehl, Marilyn Lundberg and Warren Peterson; Mike O’Brien, City Civil Attorney; Mike Andrejka, Building Official; Mary Schultz, City Clerk and Kathy Mutch, Administrative Assistant (John Diehl and Warren Peterson arrived at 4:35 p.m.)

Also Present – Jim Maher, Lilydale Planning Commission; Brian LeMon, Barr Engineering; and Chief Mike Aschenbrener

Absent – Tom Lehmann

The City Council Meeting was called to order at 4:30 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

Agenda – Motion by Councilmember Lundberg, seconded by Councilmember Bullard to approve the Agenda with the addition of three items: 1) financing of TH13/drop shaft; 2) rate study; and 3) cable franchise update. Motion carried 3-0.

Minutes – Motion by Councilmember Lundberg, seconded by Councilmember Bullard to approve the April 13, 2015 City Council Meeting Minutes. Motion carried 3-0.

City Civil Attorney – No report.

City Criminal Attorney – No report.

Building Official Report – Building official Mike Andrejka issued three permits and closed one permit in April.

Police Report – Chief Aschenbrener alerted the council to recent car break-ins by entering underground parking at Lexington Riverside. This week begins Police Week.

Councilmember Diehl asked Chief Aschenbrener for a presentation on the use of lethal force policy at an upcoming council meeting.

Engineer Report – Brian LeMon, reporting for Jeff Weiss, updated the council on the TH13 and drop shaft projects; specifically the significant increase in the city of Lilydale’s share from a preliminary estimate of \$172,250 to \$323,800 for road project. LeMon reviewed the summary of costs and the construction schedule for the drop shaft. The schedule requires coordination with MnDOT regarding initial and final reviews, to advertise and open bids, and awarding the project and construction. The drop shaft should be finished shortly after the TH13 project is completed.

Storm Sewer Bonding - An extensive discussion was held on how to fund the TH13 and drop shaft projects and the timeline for payment.

Councilmember Diehl asked for clarification on the SAC (sewer accessibility charge) per homeowner in Lilydale. Clerk Schultz explained how charges are currently calculated for commercial and homeowners.

Moved by Councilmember Peterson, seconded by Councilmember Lundberg to not proceed with a bond issue at this time and use reserves in a temporary internal transfer of sewer and storm water funds for the payment of \$323,806.41 due the first part of June. A determination on how much to borrow in a bond will wait until the final numbers are known. The motion carried 5-0.

Councilmember Bullard, in support of the resolution, suggested maintaining at least \$15,000-\$20,000 in the stormwater fund.

Councilmember Lundberg requested a discussion on reasonable SAC charges and a comparison of Lilydale's current charges and charges imposed by neighboring communities. This would be added to the June meeting for discussion.

Moved by Councilmember Diehl and seconded by Councilmember Lundberg to authorize and direct the City Clerk to gather information for a study on how the City of Lilydale bills for sewer and storm water. The motion carried 5-0.

Access Ramp Proposal – Clerk Schultz described the condition of the concrete access ramp at City Hall and reviewed the three proposals received to repair the ramp.

Moved by Councilmember Diehl and seconded by Councilmember Bullard to accept the proposal by Tim Lemke Construction in the amount of \$9,998 and schedule the work to begin as soon as possible on the concrete access ramp at City Hall. The motion carried 5-0.

Administrative Assistant – Mayor Pampusch and Clerk Schultz interviewed Ms. Mutch and recommended her appointment.

Moved by Mayor Pampusch and seconded by Councilmember Peterson to approve the appointment of Kathy Mutch as administrative assistant for the City of Lilydale at the starting wage of \$15.00/hr. The motion carried 5-0.

Audio and Video Equipment - Councilmember Bullard and Clerk Schultz met with representatives from Computer Integration Technologies to discuss a need to conduct meetings by interactive television and abide by Minn. Stat. § 13D.02. The proposal provides for the equipment, training and installation to allow remote access by councilmembers.

Moved by Councilmember Lundberg and seconded by Councilmember Diehl to accept the quote from Computer Integration Technologies (CIT) in the amount of \$5,363. The motion carried 5-0.

Clerk's Report – Clerk Schultz presented the council with the April financial reports. **Motion by Councilmember Peterson, seconded by Councilmember Bullard to approve the financial reports. Motion carried 5-0.**

Mayor's Report – Mayor Pampusch announced she would be traveling to Cuba with the Minnesota Orchestra.

Comcast Franchise Update - Councilmember Peterson reported Comcast withdrew its request to merge with Time Warner.

There being no further business, the meeting adjourned at 6:32 p.m.

Respectfully submitted:

Mary Schultz, City Clerk

Final copy reviewed by:

Anita Pampusch, Mayor