

**LILYDALE CITY COUNCIL MEETING**  
**May 12, 2014**

**Present:** Mayor Anita Pampusch; Councilmembers John Diehl, Bob Bullard, Warren Peterson and Marilyn Lundberg; Tom Lehmann, City Criminal Attorney; Mike O'Brien City Civil Attorney; David Neameyer, Building Official; Mike Aschenbrener, Mendota Heights Police Department; Mary Schultz, City Clerk and Administrative Assistant, KimberLee West.

**Also Present:** Jeff Weiss, Barr Engineering; Roxanne Sands and Jim Maher, Planning Commissioners; Jon Solberg, MnDOT; John Mazitello, Mendota Heights Public Works and Tara Olds, MnDOT ADA Compliance Engineer.

The City Council Meeting was called to order at 4:35 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

**Agenda - Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve the agenda. Passed 5-0.**

**Minutes** – Councilmember Diehl asked to move text from Criminal Attorney to Civil Attorney. **Motion by Councilmember Lundberg, seconded by Councilmember Diehl to approve the April 14, 2014 City Council Minutes as amended. Passed 5-0.**

**City Civil Attorney** – No report.

**City Criminal Attorney** – No report.

**Building Official Report** – Building Official David Neameyer said there was light activity and nothing unusual to report.

**Police Report** – Chief Aschenbrener said April was a busier month. Aschenbrener said much of the activity is due to 2014 data driven prevention efforts with Dakota County to determine hot spots in Lilydale. Aschenbrener added that there have been car windows broken in the regional trail parking lot near the Pool and Yacht Club. Aschenbrener said the police are doing surveillance in the area and suggests leaving your doors unlocked and nothing of value in your vehicle. Aschenbrener said May 11-17 is National Police Week. There will be a noon BBQ and an evening BBQ hosted at the Mendota Heights Police Station.

**Joint Powers Agreement for Victoria Road Reconstruction & Rehabilitation** – John Mazitello, Mendota Heights Public Works Director explained the JPA. Mazitello said the total estimated cost obligation for the City of Lilydale is \$107,469.93. Bids will be opened May 28<sup>th</sup> and awarded June 3<sup>rd</sup>. Construction will start the end of June and be substantially completed in October. **Motion by Councilmember Lundberg, seconded by Councilmember Diehl to accept the Joint Powers Agreement between the City of Lilydale and Mendota Heights for the Victoria Road Project. Passed 5-0.**

**Memorandum of Understanding Between MnDOT & City of Lilydale** – Jon Solberg from MnDOT said the MOU defines the intentions between the City of Lilydale and MnDOT for the TH13 project. Councilmember Lundberg asked who is obtaining the permits necessary for the project. Solberg said it is Lilydale's responsibility to get any permits that may be required from Union Pacific Railroad to allow discharge of stormwater through their culverts. MnDOT will acquire all other permits. The project is scheduled for letting in the fall of 2014. **Motion by Councilmember Lundberg, seconded by Councilmember Bullard to accept the Memorandum of Understanding between the Minnesota Department of Transportation and City of Lilydale for work on Highway 13. Passed 5-0.**

**Trunk Hwy. 13 Project ADA Requirements-** Jon Solberg said he and Clerk Schultz, along with Tara Olds MnDOT ADA Compliance Engineer walked the June Mullarky Pedestrian Trail from the gas station to Lexington Riverside to look at the intersections and access points along the trail. Solberg said as far as the standard city street or driveway entrances, MnDOT is looking at those and a design team will draw out ramps based on the guidance from the walk through. Considerations may need to be made at specific locations such as where there may be contaminated soils and right of way issues. Councilmember Peterson asked what will be done at Lexington Ave. Solberg said there has been discussion of raising the trail at Lexington Ave. which may require a retaining wall and a railing in that location. There's also been discussion of re-routing the trail by bringing it up closer to the roadway and then bringing it back down. Councilmember Peterson inquired about the design for the west end of the trail. Olds said she would like to see some kind of connection to the highway. Councilmember Diehl expressed concern with people walking on the highway. Solberg said MnDOT prefers that people do not walk on the highway; however, it isn't illegal for them to do so.

Planning Commissioner Jim Maher asked if bike lanes are being added to TH13. Solberg said MnDOT is looking at share lanes on the west side of the corridor. The driving lane would be 11 feet instead of 12 feet to allow for a wider shoulder. Solberg said traffic speeds typically decrease with narrower lanes. A sign with a bike symbol and an arrow will be posted on TH13 to alert drivers to the share lane.

**Engineering Report-** Jeff Weiss along with Scott Carlson and Jon Solberg from MnDOT met with Lexington Riverside residents last week to address an on-going drainage issue. Weiss said they now have a concept they can move forward with. It includes installation of small drain tile to convey spring water toward the bluff.

Weiss reported on his meeting with a Union Pacific Railroad representative this afternoon to look at the culverts that would be impacted by the TH13/drop shaft project. The UP representative expressed no concern with the city's plan to install a new 30 inch pipe which would drain into the existing 48 inch culvert. Councilmember Bullard suggested we get UP's approval in writing. Weiss told the council he will work on the plan sheets and provide a revised cost estimate.

**Planning Services Agreement-** Clerk Schultz informed the council that our city planner Tina Goodroad has left Stantec and has taken a position with Loucks Associates. Goodroad has expressed a desire to continue working with the city. Clerk Schultz said she brought this before the council to see if this was something they would like to pursue. Mayor Pampusch inquired what the City's standing is with Stantec. Clerk Schultz said the city has an agreement with Stantec which requires a 30 day notice to terminate services. Councilmember Bullard said he has had the opportunity to work with Goodroad and he thinks she is very capable and he would be in favor of keeping a relationship with Goodroad. The council directed Clerk Schultz to request proposals from Stantec and Loucks.

**Clerk's Report** – Clerk Schultz suggested that the City Council establish a Bluff Project fund to track all revenue and expenses associated with the bluff vegetation management project. The city has received \$5,000 from the Katherine B. Anderson Fund of The St. Paul Foundation for the Lilydale river bluff project to be conducted by Great River Greening. **Motion by Councilmember Diehl, seconded by Councilmember Lundberg to establish a Bluff Project fund. Passed 5-0.**

Clerk Schultz presented the council with the April financial reports. **Motion by Councilmember Bullard, seconded by Councilmember Diehl to approve the financial reports. Passed 5-0.**

**Mayor's Report** – Mayor Pampusch told the council she and Clerk Schultz met with a Lilydale resident who is in the hospitality business and has volunteered to help with Lilydaze. Lilydaze will take place on September 20, 2014.

Mayor Pampusch reported that Town Square Television is putting together a five minute video to bring attention to Lilydale's bluff issues. The program will air on public television and can be viewed on the City's web site. Councilmember Peterson asked what the money raised for the bluff will be used for. Mayor

Pampusch said there are several steps over the next three years. First is to spread awareness through education on what a good bluff looks like and the problems that exist in Lilydale. Councilmember Lundberg said once project plans are implemented it's easier to get grant funding.

There being no further business, the meeting was adjourned at 6:10 p.m.

Respectfully submitted:

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Mary Schultz, City Clerk

Final copy reviewed by:

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Anita Pampusch, Mayor