

LILYDALE CITY COUNCIL MEETING
August 8, 2016

Present - Mayor Anita Pampusch; Council Members Robert Bullard, John Diehl, Marilyn Lundberg and Warren Peterson; Mary Schultz, City Clerk and Kathy Mutch, Administrative Assistant. (Council Member Peterson arrived at 4:34 p.m.)

Also Present – Mike O’Brien, City Civil Attorney; Tom Lehmann, City Criminal Attorney; Mike Andrejka, Building Official; Jeff Weiss, Barr Engineering; John Sass, Dakota County Transportation Project Manager

Absent – Police Chief Mike Aschenbrener

The City Council meeting was called to order at 4:30 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

Agenda – Mayor Pampusch added an Executive Session to the agenda. **Motion by Councilmember Diehl, seconded by Councilmember Lundberg to approve the Agenda as amended. Motion carried 4-0.**

City Council Minutes – **Motion by Councilmember Lundberg, seconded by Councilmember Diehl to approve the July 11, 2016 City Council Minutes as presented. Motion carried 4-0.**

Civil Attorney Report – No report. Attorney O’Brien notified the council he would not be at the September meeting and Tom Lehmann will be in attendance and covering this report.

Criminal Attorney Report – No report.

Building Official Report – Mike Andrejka reported 14 permits were issued and 8 permits closed in July.

Police Report – None

Update on City of St. Paul & Dakota County Trail Project – John Sass provided a presentation on the regional trail project linking Harriet Island Regional Park to Kaposia Landing in South St. Paul. The project has transitioned out of preliminary into the final design phase. He reviewed the off road trail system for pedestrians and bikers. Councilmembers reviewed and discussed the Lilydale segment near the Pool & Yacht Club. Federal funding for the project ends in 2017. All plans must be approved by April 2017.

Engineer Report – Jeff Weiss reported construction of the drop shaft will begin before the September council meeting and the project will take about two months. Barr staff are working with Terra Engineering to finalize a construction timeline and get proper permits for temporary closure of the Big Rivers Regional Trail. The trail will only close when necessary.

Barr Engineering is working with the Lower Mississippi River Watershed Management Organization engineer to determine the appropriate cost share between Dakota County and Mendota Heights communities. The current estimated contribution is \$11,500 and the allocation has yet to be determined.

Mr. Weiss also indicated the project will require construction observation to ensure the project is properly installed and the drilling does not cause excessive vibration. Barr proposed using remote monitoring of the vibrations with half-time on-site construction observation. The cost for construction observation and monitoring for the two-month timeframe is estimated at \$16,500.

Drop Shaft Project Financing – Mayor Pampusch, Councilmember Bullard and Clerk Schultz talked with David Drown on bonding for Trunk Highway 13 storm drainage costs. Council members held an extensive discussion on the amount of cash reserves to maintain and the amount to borrow. Clerk Schultz was directed to ask Mr. Drown to provide a comparative analysis on the benefits and liabilities of borrowing a lower amount. Action on the financing was moved to the September meeting.

Ordinance No. 16-2 – Opting Out of Temporary Family Health Care Dwellings – Attorney O’Brien explained an ordinance adding Section 905, Chapter IX of the Lilydale City Code concerning opting-out of the requirements of Minnesota Statutes, Section 462.3593 which defines and regulates temporary family health care dwellings.

Moved by Councilmember Diehl, seconded by Councilmember Peterson to approve Ordinance 16-2. Motion carried 5-0.

Resolution 16-08 Approving State of MN Joint Powers Agreements with the City of Lilydale on Behalf of its City Attorney and Police Department – This resolution approves Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension and designates Thomas Lehmann, prosecuting attorney, as the authorized representative for the police department for a term of five years. The Agreements allow Lilydale to use law enforcement information systems and tools offered by the state.

Moved by Councilmember Peterson and seconded by Councilmember Diehl to Approve Resolution 16-08 Approving State of Minnesota Joint Powers Agreements with the City of Lilydale on Behalf of its City Attorney and Police Department. Motion carried 5-0.

Cooperation Agreement for the Dakota County Community Development Block Grant Program– Attorney O’Brien acknowledged the city of Lilydale has previously participated in the Dakota County

Community Development Block Grant program. Lilydale's continued participation in the program requires an updated agreement and restricts the city from participating in Small Cities or State CDBG programs.

Moved by Councilmember Diehl and seconded by Councilmember Peterson to participate in the Dakota County Community Development Block Grant, HOME Investment Partnerships and Emergency Solutions Grant Programs and to approve the cooperation Agreement and Supplements. Motion carried 5-0.

Clerk's Report – Motion by Councilmember Peterson, seconded by Councilmember Diehl to approve the July 2016 financial reports as presented. Motion carried 5-0.

Primary election is tomorrow, August 9. Candidates can file for mayor and two council member seats through Tuesday, August 16.

Clerk Schultz noted the 2017 preliminary levy and budget are due to the county by the end of September and asked council members to send her their input.

Mayor's Report – None.

Executive Session – Moved by Councilmember Diehl, seconded by Councilmember Lundberg to enter into an Executive Session at 6:42 p.m.

A personnel matter was discussed but no action was taken. The meeting was reopened by Mayor Pampusch and then promptly adjourned without taking up any further business.

There being no further business, the meeting adjourned at 7:05 p.m.

Respectfully submitted:

Mary Schultz, City Clerk

Final copy reviewed by:

Anita Pampusch, Mayor