

**LILYDALE CITY COUNCIL MEETING**  
**September 12, 2016**

**Present** - Mayor Anita Pampusch; Council Members Robert Bullard, John Diehl, Marilyn Lundberg and Warren Peterson; Mary Schultz, City Clerk and Kathy Mutch, Administrative Assistant

**Also Present** – Tom Lehmann, City Criminal Attorney; Mike Andrejka, Building Official; Jeff Weiss, Barr Engineering; Shannon Sweeney, David Drown Associates; Katie Kranz, Eckberg Lammers; and Roxanne Sands, Planning Commission

**Absent** – Police Chief Mike Aschenbrener and Attorney Mike O’Brien

The City Council meeting was called to order at 4:30 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

**Agenda** –**Motion by Councilmember Diehl, seconded by Councilmember Lundberg to approve the Agenda as presented. Motion carried 5-0.**

**City Council Minutes** – Councilmember Diehl recommended the minutes be revised for clarification under Resolution 16-08 and spell out JPA (Joint Powers Agreement) and inserting “law enforcement information” before “systems and tools”. Councilmember Bullard suggested in paragraph two under the Engineering Report the wording amended to “between Dakota County and Mendota Heights communities”.

**Motion by Councilmember Lundberg, seconded by Councilmember Peterson to approve the August 8, 2016 City Council Minutes as amended. Motion carried 5-0.**

**Civil Attorney Report** – No report.

**Criminal Attorney Report** – No report.

**Building Official Report** – Mike Andrejka reported 6 permits were issued and 3 permits closed in August.

**Police Report** – No report.

**Engineer Report** – Jeff Weiss reported construction on the drop shaft project begins tomorrow with a preconstruction meeting in the morning and a surveyor out at the site. The Big Rivers Regional Trail will only close when necessary. Mr. Weiss expects the work will be wrapping up by the next council meeting in October.

**Drop Shaft Project Financing** –Shannon Sweeney explained the financing process which begins with submission of a loan application to Minnesota Rural Water Association for approval. Next, a resolution to

award the bond issue would be presented to the City Council for approval at the October council meeting. Funds would be available in about two weeks.

Mr. Sweeney explained prepayment of the note before 2018 would result in a fee of 0.5% of the principal amount.

**Moved by Councilmember Peterson, seconded by Councilmember Diehl to proceed with an application for a \$255,000 General Obligation Stormwater Utility Revenue Note Series 2016A (MN Rural Water ‘MODIFIED’ Micro-Loan). Motion carried 5-0.**

**2017 Budget and Levy** - Clerk Schultz presented the proposed preliminary budget and levy for the general fund and debt service fund. She explained increases in city planning services for an updated comprehensive plan that is required to be completed by the end of 2018. Stantec has provided a proposal of \$33,040 for updating the plan. The cost may occur over two budget years in 2017-2018. Charge for police services are increasing in 2017 and the charge for fire services have decreased.

Councilmember and the planning commission salaries were discussed and given to the Personnel Committee for further study.

**Resolution 16-09 Approving Preliminary 2017 Budget and Levy** – The levy amount of \$508,727 results in a 2.65% increase from the 2016 levy. The final levy is due to Dakota County by December 28, 2016. The final levy amount may be less, but not more, than the proposed levy.

**Moved by Councilmember Bullard and seconded by Councilmember Diehl to approve Resolution No. 16-09 Approving the Preliminary 2017 budget in the amount of \$563,219 and the proposed payable 2017 levy in the amount of \$508,727. Motion carried 5-0.**

Councilmember Diehl left the meeting at 5:25 p.m.

**Clerk’s Report** – Motion by Councilmember Peterson, seconded by Councilmember Bullard to approve the August 2016 financial reports as presented. Motion carried 4-0.

**Mayor’s Report** – No report.

There being no further business, the meeting adjourned at 5:39 p.m.

Respectfully submitted:

Final copy reviewed by:

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Mary Schultz, City Clerk

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Anita Pampusch, Mayor