

**Lilydale City Council Meeting
October 12, 2015**

Present – Mayor Anita Pampusch; Council Members Bob Bullard, Marilyn Lundberg and Warren Peterson; Mike Andrejka, Building Official; Mary Schultz, City Clerk and Kathy Mutch, Administrative Assistant (Absent: John Diehl)

Also Present – Mike O’Brien, City Civil Attorney, Police Chief Mike Aschenbrener; Jeff Weiss, Barr Engineering; Representative Rick Hansen, Minnesota House of Representatives; and Jim Maher, Planning Commissioner.

Absent: Tom Lehmann, City Criminal Attorney

The City Council Meeting was called to order at 4:30 p.m. by Mayor Pampusch. The Pledge of Allegiance was recited.

Agenda – Mayor Pampusch noted Representative Rick Hansen would address the Council on possible state funding assistance regarding the drop shaft project. The agenda was revised to have Representative Hansen follow approval of the September 14, 2015 City Council Minutes. **Motion by Councilmember Lundberg, seconded by Councilmember Bullard to approve the Agenda as amended. Motion carried 4-0.**

Minutes – **Motion by Councilmember Bullard, seconded by Councilmember Peterson to approve the September 14, 2015 City Council Meeting Minutes. Motion carried 4-0.**

Representative Rick Hansen - Representative Rick Hansen, Minnesota House of Representatives representing District 52A, which includes Lilydale, addressed the Council on potential state funding. As a member of the Capital Investment Committee that focuses on funding bonding projects, Hansen encouraged the Council to consider applying for state funding for the construction of the drop shaft and lower structure. He advised councilmembers to meet with representatives from Minnesota Management and Budget and the Minnesota Department of Transportation to talk about the details and understand what is considered an eligible project, bonding and timing. He offered to contact representatives from MMB and MnDOT and coordinate a meeting.

Councilmember Bullard and City Clerk Schultz will attend with either Mayor Pampusch or Councilmember Lundberg to discuss the possibility and requirements of obtaining bond funding.

Attorney Mike O’Brien recommended a formal resolution be adopted by the City Council to acknowledge their intent to consult with Minnesota Management and Budget and the Minnesota Department of Transportation.

Moved by Councilmember Lundberg and seconded by Councilmember Peterson that because of the impact of the storm sewer drop shaft project on the city’s budget the City Council believes it is in the best interest of the City to meet with representatives of Minnesota Management and Budget and the Minnesota Department of Transportation to discuss the possibility and requirements of obtaining bond funding, or some other funding assistance, so that the City can move on the project knowing what the funding options will be. The motion carried 4-0.

City Civil Attorney – No report.

City Criminal Attorney – No report.

Building Official Report – Mike Andrejka reported six permits were issued and six permits were closed in September.

Police Report – Chief Aschenbrener clarified Lilydale’s percentage of police calls. Lilydale’s portion is 7.2% of the overall Mendota Heights police budget.

Engineering Report/Drop Shaft Project Update - Jeff Weiss provided an update on the remaining steps after all needed signatures are obtained and project approval from MnDOT. Following final approval the City can go out for bids on construction of the drop shaft and lower structure. The bidding process takes about three weeks, and concludes with a public bid opening, acceptance and awarding of the bid by the council.

Resolution 15-12 Approving Drop Shaft Project Plans and Specifications and Advertise for Bid – No discussion or action.

Storm Water Utility Rates – Discussion postponed.

Clerk’s Report – Clerk Schultz presented the City Council with the September financial reports. **Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve the financial reports. Motion carried 4-0.**

Clerk’s Report-TH13/Drop Shaft Financial Report – Clerk Schultz reviewed a report outlining TH 13 and drop shaft project expenses. Council members commended Schultz for providing the detailed information and requested this report be included on a consistent basis.

Moved by Councilmember Bullard and seconded by Councilmember Lundberg to authorize the City Clerk to make appropriate transfers, as necessary, from the sanitary sewer fund to the storm sewer fund at the end of the month. The motion carried 4-0.

Mayor’s Report – Mayor Pampusch noted the annual Lilydaze celebration was held on September 20 and it was a success. The next newsletter will contain a list of the photo contest winners.

There being no further business, the meeting adjourned at 6:02 p.m.

Respectfully submitted:

Mary Schultz, City Clerk

Final copy reviewed by:

Anita Pampusch, Mayor