

LILYDALE CITY COUNCIL MEETING

December 8, 2014

Present - Mayor Anita Pampusch, Councilmembers Bob Bullard, John Diehl, Marilyn Lundberg and Warren Peterson; Mike O'Brien, City Civil Attorney; Mike Andrejka, Interim Building Official; Tom Lehmann, City Criminal Attorney; Mary Schultz, City Clerk

Also Present - Jim Maher, Planning Commission; Jeff Weiss, City Engineer; Jon Solberg of MnDOT

Absent – Chief Aschenbrener

Mayor Pampusch called the City Council Meeting to order at 4:30 p.m. The Pledge of Allegiance was recited.

Agenda - Motion by Councilmember Lundberg, seconded by Councilmember Peterson to approve the agenda. Passed 4-0. (Councilmember Diehl was absent for the vote.)

Minutes - Motion by Councilmember Lundberg, seconded by Councilmember Peterson to approve the November 10, 2014 City Council Minutes. Passed 4-0. (Councilmember Diehl was absent for the vote.)

City Civil Attorney - No report.

City Criminal Report – No report.

Building Official – Mike Andrejka reported that ten permits were issued and four closed in November.

Police Report – No report.

Trunk Hwy. 13 Project – Jeff Weiss of Barr Engineering reported he expects to have a Memorandum of Understanding with MnDOT for repair of the culvert next month. He is working to resolve some issues regarding ownership of the culvert and repair costs. The council will need to approve the final design and engineering costs for the drop shaft before the project goes out for bid. He anticipates the letting date for the drop shaft will be February or March of 2015.

Councilmember Diehl arrived at 4:47 p.m.

Jon Solberg of MnDOT distributed an estimate of the city's cost of the project totaling \$159,488. He noted the city's cost could increase or decrease based on bid amount. In particular, the cost for rock excavation estimated at \$50/cu yd could be up to \$100/cu yd. The city will pay for the project in two installments; half is due at the bid opening in March and half at the start of the project around June 8. The projected completion date is August 28, 2015. Solberg stated the drop shaft portion of the project must be finished prior to the start of the road project. He will assist Jeff Weiss to resolve the culvert issue. The road project will require full closure of TH13 west of Lexington Ave. There will be local access to homes for the first quarter mile and then a hard closure. A MnDOT business liaison will work with local businesses to address the closure. Highway 110 will be the designated detour. An open house will be held at Lilydale city hall in January. Solberg stated the city's cost for ADA improvements to the city pedestrian trail have decreased to an estimated \$18,000. Solberg plans to have an agreement for signatures at the February Lilydale council meeting.

Resolution 14-12 Contract Between A to Z Home Inspection, LLC and the City of Lilydale Relating to Building Official Services and Appointing Building Official – Mike Andrejka is the employee-owner of A

to Z Home Inspection. **Motion by Councilmember Peterson, seconded by Councilmember Bullard to approve Resolution 14-12. Passed 5-0.**

Resolution 14-13 JPA for 2015 Waste Abatement Community Funding – Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve Resolution 14-13. Passed 5-0.

Resignation of Administrative Assistant – Clerk Schultz stated Kim West resigned from her position as administrative assistant effective December 4, 2014. Kim also resigned from her position as city clerk with the city of Mendota. Mendota would like to coordinate with Lilydale in finding a person who would be interested in working for both cities. Mendota has already posted their vacancy and has interviews scheduled for tomorrow. Clerk Schultz plans to participate in the interviews. **Motion by Councilmember Diehl, seconded by Councilmember Bullard to express appreciation for Kim’s service and accept her resignation with regret. Passed 5-0.**

Records Storage - The city of Mendota made a request to Clerk Schultz to keep their records in the storage room at Lilydale city hall. Clerk Schultz noted it could be arranged with the same type of agreement Lilydale has with Sunfish Lake. **Motion by Councilmember Diehl, seconded by Councilmember Lundberg to approve the arrangement with Mendota and request them to sign an undertaking regarding storage. Passed 5-0.**

Bluff Project Update – Mayor Pampusch announced that three educational sessions will be offered this winter to Lilydale residents. The schedule is as follows: December at Lexington Riverside, January at Overlook Condominiums, and February at Lilydale city hall. Efforts are being made to raise funds to match the grant that was received.

Sewer & Storm Water Budgets – Clerk Schultz provided the council with the sewer and storm water budgets for 2015. **Motion by Councilmember Diehl, seconded by Councilmember Lundberg to approve the sewer and storm water budgets. Passed 5-0.**

Clerk’s Report - Clerk Schultz presented the November financial reports. **Motion by Councilmember Peterson, seconded by Councilmember Bullard to approve the November financial reports. Passed 5-0.**

Renewal of Liquor Licenses & Tobacco Licenses – Clerk Schultz presented a list of liquor and tobacco license applicants for 2015. **Motion by Councilmember Bullard, seconded by Councilmember Diehl to approve the liquor and tobacco licenses as presented, subject to all requirements as noted being met. Passed 5-0.**

Mayor’s Report – Mayor Pampusch and Councilmember Peterson briefed the council on the December 5, 2014 meeting they attended with the NDC4 and Centurylink representatives. There was also discussion on the proposed Comcast merger.

Public Budget Meeting – 2015 Budget and Levy – At this time being 6:00 p.m. the regular meeting was recessed. Mayor Pampusch declared the Public Meeting open. No members of the public offered comments. Clerk Schultz suggested the \$20,000 listed for Contingencies & Miscellaneous be moved to a new line item for Trail Maintenance. The funds will be used for trail improvements to comply with requirements of the American with Disabilities Act. The council agreed to the proposed change. There were no other changes offered.

With no further comment the Public Budget Meeting closed at 6:07 p.m. The City Council Meeting reconvened at 6:07 p.m.

Resolution 14-14 Approval of 2015 Final Levy & Budget – The 2015 final levy is \$493,524 and the final budget amount is \$576,016. **Motion by Councilmember Peterson, seconded by Councilmember Lundberg to approve the 2015 Final Levy and Budget. Passed 5-0.**

There being no further business, the meeting was adjourned at 6:08 p.m.

Respectfully submitted:

Mary Schultz, City Clerk

Final copy reviewed by:

Anita Pampusch, Mayor