

LILYDALE CITY COUNCIL MEETING
January 8, 2018

Present - Mayor Warren Peterson; Council Members John Diehl, Lyle Hanzal and Anita Pampusch, Mary Schultz, City Clerk and Kathy Mutch, administrative assistant (Absent: Bill Kleinman)

Also Present – Tom Lehmann, Lilydale city attorney; Mike Andrejka, Building Official; Jeff Weiss, Barr Engineering; Dan Burns, Eckberg Lammers and Roxanne Sands, Planning Commission

The city council meeting was called to order at 4:35 p.m. by Mayor Warren Peterson. The Pledge of Allegiance was recited.

Agenda - Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the agenda. Motion carried 4-0.

City Council Minutes – Councilmember Diehl presented revisions to the December 11, 2017 minutes on the Zoning Amendment for Planned Unit Development District No. 9 for the property located at 981 Sibley Memorial Hwy. Moved by Councilmember Diehl and seconded by Councilmember Pampusch to approve the December 11, 2017 City Council Minutes, as revised. Motion carried 4-0.

Civil Attorney Report - No report.

Criminal Attorney Report – No report.

Building Official Report – Mike Andrejka reported four permits were issued and nine permits closed in December.

Police Report – No report.

Engineer Report - Lilydale Lift Station Power Supply - Jeff Weiss updated the council on the project to replace the motors in the Lilydale lift station and connect the lift station to the new transformer installed by Xcel. In December the city council approved a contract with Cedar Lake Electric to connect the lift station to the new transformer and the work was done December 14-18, 2017. During the project it was determined that new equipment (boosting transformers) should be installed. The cost for the boosting transformers was \$5,995 and the additional charge was reviewed by Mayor Peterson and Councilmember Kleinman. The new motors are expected to be delivered and installed in January.

Moved by Councilmember Diehl and seconded by Councilmember Hanzal to ratify the action by Mayor Peterson and Councilmember Kleinman to authorize \$6,000 in additional costs for the boosting transformers. Motion carried 4-0.

Surface Water Management Plan – Jeff Weiss provided a summary of the draft Surface Water Management Plan, the changes made since the 2013 plan and the next steps. Weiss has been working with Tom Sutton and Mary Schultz on review and update of the plan. The draft Surface Water Management Plan guides policy and design of surface water and storm water management within the city of Lilydale. Every city in the metro area is required to have a plan.

The document was reformatted and the section numbers were modified to make it easier to find specific policies. Sections 1-3 were updated with current data, including updated climate data from the airport and updates to the conditions of water bodies within the city. Section 4 was revised to summarize projects implemented within the city, including the recently completed drop shaft project. Section 5 includes the city’s goals and policies. This section was reformatted and some text moved. The goals and policies were unchanged except for minor edits or added cross-references. Section 6 is the implementation section. Items already implemented were removed and estimates of completion dates for items that have not yet been completed. Only minor revisions were made to Sections 7 and 8 to align with the rest of the document.

The draft plan now goes into a sixty-day review period and given to the Lower Mississippi River Water Management Organization, the Lower Minnesota River Water District and the Metropolitan Council. Comments will be addressed and the plan finalized. The final plan will be brought back to the city council for approval. Mr. Weiss noted approval of the draft plan was also needed.

Moved by Councilmember Hanzal and seconded by Councilmember Pampusch to approve the draft Surface Water Management Plan as presented. Motion carried 4-0.

Resolution 18-01 Annual Designations & Appointments – Moved by Mayor Peterson and seconded by Councilmember Diehl to approve Resolution 18-1 Annual Designations & Appointments. Motion carried 4-0.

Resolution 18-02 Employee Wages & Benefits – Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve Resolution 18-02, Employee Wages & Benefits for Mary Schultz and Kathy Mutch, both effective January 1, 2018. Motion carried 4-0.

Liability Coverage Waiver – Moved by Councilmember Pampusch and seconded by Councilmember Diehl to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 and to correct the wording to “not to waive”. Motion carried 4-0.

Business Licenses for 2018 – Each business has completed an application packet and paid a license fee. Three additional applications were received today: JingChu Land, Rainbow Tree and Thompson Lightning for a total of 42 entities. **Moved by Councilmember Hanzal and seconded by Councilmember Diehl to approve the 2018 business licenses, as presented. Motion carried 4-0.**

Tobacco Violation – The Mendota Heights Police Department conducted annual compliance checks of businesses with a license to sell tobacco in early December. A store clerk at the BP store located in Lilydale was cited for tobacco sale to a minor. The Police Department provided a copy of its report to the city of Lilydale for civil penalty against the business. The city clerk will mail a notice to the licensee advising them of the violation. The licensee has ten working days upon receipt of the notice to request a hearing. BP has not been cited for a violation since 2012.

Motion by Councilmember Diehl and seconded by Councilmember Hanzal to approve a \$75.00 tobacco violation penalty to BP in Lilydale and authorize the city clerk to send a letter regarding the penalty and inform BP of its right to appeal. Motion carried 4-0.

Internal Transfer Request – Moved by Mayor Peterson and seconded by Councilmember Diehl to approve an internal transfer of \$75,000 from storm sewer fund to the sanitary sewer fund to repay funds borrowed in November 2017. Motion carried 4-0.

Clerk’s Report – Moved by Councilmember Pampusch and seconded by Councilmember Hanzal to approve the December financial reports as presented. Motion carried 4-0.

Mayor’s Report – No report.

Tom Lehmann introduced Dan Burns from Eckberg Lammers who may attend council meetings in Mr. Lehmann’s absence. Mr. Burns worked on the VEAP, Inc. project, financing the construction and equipping of VEAP headquarters in Bloomington, Minnesota.

Adjournment – There being no further business, Mayor Peterson adjourned the meeting at 5:15 p.m.

Respectfully submitted:

Final copy reviewed by:

Mary Schultz, City Clerk

Warren Peterson, Mayor

Date