

LILYDALE CITY COUNCIL MEETING
January 9, 2023

Present – Mayor John Diehl and Councilmembers Deborah Cornell, Lyle Hanzal, Bill Kleinman and Mary Kleinberg; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant

Also Present – Bridget Nason, attorney; Police Captain Wayne Wegener; Jennifer Koehler, Barr Engineering; Mike Andrejka, building official; and Roxanne Sands, Planning Commission

Agenda – **Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve the agenda, as presented. Motion carried 5-0.**

Oath of Office – The oath of office was administered by Attorney Nason to Mayor John Diehl and council members Deborah Cornell and Mary Kleinberg. Mayor Diehl introduced his wife, Karyn and Councilmember Kleinberg introduced her husband Jim and daughters Kathleen and Margaret who were present.

Public Comments – Julie Seykora, a Lexington Court resident and a walker asked who is responsible for clearing the sidewalk in front of Holiday Station and Subway. City administrator Schultz explained the city has a contract for clearing of the Mullarky Trail and the Minnesota Department of Transportation is responsible for the far corner northeast of Holiday and the bridge. The Holiday Station manager is new and is committed to keeping the area in front of the store clear and explained the store's snowblower had been stolen.

December 12, 2022 City Council Meeting Minutes – Mayor Diehl clarified the correct spelling of Lilia and the minutes will reflect the correction. **Moved by Councilmember Kleinman and seconded by Councilmember Cornell to approve the minutes of the December 12, 2022 City Council Meeting. Motion carried 5-0.**

The liquor and tobacco violations were delayed to the February meeting. The tobacco violation would not come before the city council, but it could be appealed. The liquor violation would be on the February city council agenda.

Building Official Report – Mike Andrejka issued 5 permits in December 2022. Andrejka commented the Bigos project has been halted due to a water issue. Authorization is needed from the Minnesota Department of Transportation for dewatering before the project can continue.

Police Report – Captain Wegener reported 82 incidents with 8 cases opened in December. In 2022 Mendota Heights police responded to 994 computer-aided dispatch (CAD) calls and 113 cases were opened within the city of Lilydale.

Engineer Report – Jennifer Koehler reported on the priorities for 2023 and the anticipated engineering expenses for the next 10 years including:

- MS4 permit follow-up.
- Revision of the stormwater management ordinance. Work began in 2021 and revisions have been made. Koehler anticipates the revisions will be adopted in early 2023. Amendments to

the Surface Water Management Plan (SWMP) will be finalized and brought to the council in February.

- Bluff Runoff Management Plan and Coordination – In 2021 work began to eliminate all concentrated stormwater runoff at the top of the bluffs along the Mississippi. This included coordinating with MnDOT and inventorying outfalls. In 2023 efforts will include additional site visits and development of a memo summarizing planning level concepts and costs that are acceptable to MnDOT and the city. Koehler explained the city’s primary role will be to coordinate between various properties, provide guidance and enact ordinances and adopt policies that will drive progress.
- Ongoing oversight at Lilia Development construction is expected through September 2024.

Sanitary Sewer and I & I Management Workplan

- The sanitary sewer is cleaned on a 3 year cycle with half the system cleaned each year for two years and then a skipped year. No cleaning is expected in 2023 and cleaning will resume in 2024.
- Video inspection of the entire sanitary sewer system is done every 10 years. Barr plans on televising the sanitary sewer segment at the base of the bluff in 2024. This is in coordination with televising of the storm drop structure DS-2.
- Lift station routine inspection and maintenance is managed by the city of Mendota Heights and done 3 to 4 times a year.
- Final walkthrough with Minger, Barr and MCES on the sanitary sewer lift station construction project. A final pay application is expected at either the February or March city council meeting.

Attorney Report – Attorney Nason reported on the recodification project. The outstanding Chapters are 4, 9 and 10. One work session has already been held and another special work session/meeting is scheduled. The work sessions are open meetings and the public is welcome to attend.

Resolution 2023-01 Approving Annual Designations & Appointments – Moved by Mayor Diehl and seconded by Councilmember Hanzal to approve Resolution 2023-01, Annual Designations & Appointments. Motion carried 5-0.

Mayor Diehl acknowledged newly appointed Planning Commission members Bart Schneider and Julie Seykora who were in attendance and shared newly appointed member Yvette Mullen brings professional experience in city planning to the Planning Commission team.

Resolution 2023-02 Commending Roxanne Sands – Mayor Diehl read Resolution 2023-02 Commending Roxanne Sands for her involvement and 12 years of service on the Planning Commission. Moved by Mayor Diehl and seconded by Councilmember Kleinman to approve Resolution 2023-02 Commending Roxanne Sands. Motion carried 5-0.

Resolution 2023-03 Commending Thomas H. Swain – Mayor Diehl read Resolution 2023-03 commending Thomas H. Swain for his life’s work to serve others and over 24 years of combined service as chairman of the Planning Commission, Mayor and as a member of the Planning Commission. Moved by Mayor Diehl and seconded by Councilmember Cornell to approve Resolution 2023-03 Commending Thomas H. Swain. Motion carried 5-0.

Liability Coverage Waiver – The League of Minnesota Cities requires cities to decide whether or not to waive the statutory tort liability limits. In the past the city has chosen not to waive the monetary limits. **Moved by Mayor Diehl and seconded by Councilmember Cornell to approve not waiving the statutory tort liability limits to the extent of the coverage purchased. Motion carried 5-0.**

Clerk's Report – City administrator Schultz reported the December deposits included annual tobacco renewal fees, permit fees and sanitary sewer access fees from Bigos Development. All but one percent of the charge was paid to Met Council. The city retains one percent as it pays Met Council promptly. Disbursements were fairly routine and included the annual inspection fee for the fire extinguishers.

Moved by Councilmember Hanzal and seconded by Councilmember Kleinberg to approve the December 2022 financial reports. Motion carried 5-0.

Mayor's Report – Mayor Diehl shared his thoughts on the city council's work plan for the coming year or two. The top priority is the ordinance recodification. At a recent special meeting council members acknowledged they were pleased to be involved.

While seeking the office of mayor, and talking to residents, he learned what Lilydale residents are looking for. Residents would like some further attention given to retail services, specifically a coffee/pastry shop and a grocery shop. The council may try to see where those commercial sites could be in our area.

The city depends on its cordial relationships with the city of Mendota Heights fire and police departments, emergency medical and the fire marshall. Mayor Diehl would like the council's efforts to also include interaction with the Dakota County Commissioner, state representatives and federal congress persons and senators.

Public safety is not a current problem but Mayor Diehl would like the council to have a handle on concerns; pedestrian safety, emergency preparedness, and an understanding of what are the threats to Lilydale in terms of energy supply, severe storms and with regard to law enforcement.

Council Comments - Councilmember Cornell informed council members she attended the anti-vaping video release party at Two Rivers High School and was very impressed with the ALMAS students' work and advisor Robert Hanson. Cornell would like the council to continue a relationship with the high school.

Councilmember Kleinman spoke with Mr. Hanson and said he would talk to Northern Dakota County Cable Communications Commission (NDC4) about viewing options for the anti-vaping video.

Adjournment – **Moved by Councilmember Kleinman and seconded by Councilmember Cornell to adjourn. Motion carried 5-0.** The meeting adjourned at 5:27 p.m.

Respectfully submitted:

Mary Schultz, City Clerk