

LILYDALE CITY COUNCIL MEETING
January 13, 2020

Present – Mayor Warren Peterson; Council Members John Diehl, Lyle Hanzal, Bill Kleinman and Anita Pampusch; and Mary Schultz, City Clerk

Also Present –Bridget Nason, city attorney; Jeff Weiss and Jim Langseth, Barr Engineering; and Mendota Heights Police Captain Wayne Wegener

The city council meeting was called to order at 4:30 p.m. by Mayor Peterson.

Agenda – **Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve the agenda as presented. Motion carried 5-0.**

Public Comments – None

December 9, 2019 City Council Minutes –**Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the December 9, 2019 City Council Minutes. Motion carried 5-0.**

Building Official Report – Three permits were issued and six closed in December 2019.

Police Report – Captain Wegener reported that the Mendota Heights police department responded to 721 calls in Lilydale in 2019. Of these, 76 criminal cases were opened based on the presence of elements of a crime.

Engineer Report – Jeff Weiss announced that this will be his last Lilydale city council meeting as he has accepted a position with the Minnesota Department of Natural Resources. The city council expressed well wishes and congratulations to Jeff. He introduced Jim Langseth from Barr Engineering who will be working with the city going forward.

Weiss provided a memo summarizing a long-range plan for sewer maintenance and repair including anticipated storm sewer costs through 2030 and anticipated major sanitary sewer costs through 2040. The anticipated needs, timeframes and costs were discussed.

Weiss had no update on the proposed Opus redevelopment project.

Attorney Report – No report.

Resolution 2020-1 Annual Designations & Appointments – The council reviewed the annual designation and appointments outlined in Resolution 2020-1. **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve Resolution 2020-1. Motion carried 5-0.**

Resolution 2020-2 Gambling Premise Permit – Sibley Area Youth Hockey Association has applied for a premises permit to conduct lawful gambling at Bogey’s Lounge located at 970 Sibley Memorial Hwy. in Lilydale beginning on or after February 1, 2020. **Moved by Councilmember Diehl and seconded by Councilmember Pampusch to approve Resolution 2020-2. Motion carried 5-0.**

Resolution 2020-3 Adopting 2040 City of Lilydale Comprehensive Plan Update, Including the Mississippi River Corridor Critical Area Plan and Comprehensive Sewer Plan – John Diehl, Councilmember/Planning Commission liaison to the city council, noted the planning commission’s significant hands-on involvement in preparing the 2040 Plan which he deems was a successful project.

Moved by Councilmember Diehl and seconded by Councilmember Kleinman to approve Resolution 2020-3. Motion carried 5-0.

Resolution 2020-4 Approving Optional Redemption and Early Payoff of Loan/General Obligation Utility Revenue Note – The council discussed payoff of the stormwater utility revenue note that was issued in 2016 to finance the drop shaft project. The receipt of state grant funds to reimburse the city for project expenses will be applied to the loan. Total payoff on February 1, 2020 including the regularly scheduled principal and interest payment is \$183,036.25. The remaining storm water fund balance will be approximately \$224,000. **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve Resolution 2020-4. Motion carried 5-0.**

2020 Business Licenses – The council reviewed a list of businesses that applied for a license to conduct business in the City of Lilydale in 2020. Each business submitted an application, certificate of compliance with workers' compensation law, and paid the license fee. **Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve the 2020 Business Licenses. Motion carried 5-0.**

Liability Coverage Waiver – The council discussed whether or not to waive the statutory tort liability limits. The cost for excess insurance is about \$200.00 a year. **Moved by Councilmember Diehl and seconded by Councilmember Pampusch not to waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. Motion carried 5-0.**

Sanitary Sewer and Storm Sewer Rates – Clerk Schultz provided a 2020 draft budget for the sanitary sewer and storm sewer funds. She noted that the budget does not include any of the work outlined in the long-range plan provided by Jeff Weiss earlier tonight. Mayor Peterson noted both funds balances are ample and continue to grow. He suggested the utility fees be reduced. The council discussed the proposal to reduce rates based on the 2020 draft budget.

Moved by Councilmember Hanzal seconded by Councilmember Kleinman to reduce the storm sewer fees retroactive to January 1, 2020 to result in revenue over expenses being reduced by 50 percent (approximately \$19,000). Motion carried 5-0.

Moved by Councilmember Diehl seconded by Councilmember Kleinman to decrease the sanitary sewer fees to result in a reduction of surplus revenue (\$57,000) by one-third. Motion carried 5-0. The council directed staff to develop a resolution to that effect for both funds.

Clerk's Report – Clerk Schultz presented the financial reports for December 2019. **Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve the December financial reports. Motion carried 5-0.**

Clerk Schultz submitted a request to attend the annual Minnesota Clerks and Finance Officers conference and a pre-conference workshop in March. The Council was provided with the conference brochure and costs. **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to allow the city clerk to attend the Minnesota Clerks and Finance Officers conference March 16-18, 2020. Motion carried 5-0.**

Mayor's Report – No report.

Closed Session – **Moved by Councilmember Diehl and seconded by Councilmember Pampusch to close the meeting pursuant to Minn. Stat. Sec. 13D.05, subd. 3(a) for the purpose of conducting performance evaluations for the City's employees. Motion carried 5-0.**

At 6:27 p.m. the meeting re-opened.

Mayor Peterson reported that the city council is very satisfied with the performance of the city clerk and administrative assistant and expressed congratulations for a job well done.

Wages & Benefits - Based on the positive employee performance evaluations and the recommendation of the personnel committee, the city council concluded as follows. The clerk’s salary will increase to \$75,000 commencing January 1, 2020 and the city will pay for an increase in life insurance benefits to \$40,000. In addition, the clerk may acquire a short-term disability policy through the League of Minnesota Cities at the employee’s discretion and sole cost. The part-time administrative assistant will receive a \$1.00 per hour increase commencing January 1, 2020. **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the wage and benefit changes. Motion carried 5-0.**

Adjournment – **Moved by Councilmember Diehl and seconded by Councilmember Kleinman to adjourn.** The meeting adjourned at 6:30 p.m.

Respectfully submitted: Final copy reviewed by:

Mary Schultz, City Clerk Warren Peterson, Mayor _____
Date