

**LILYDALE CITY COUNCIL MEETING MINUTES**  
**February 10, 2025**

**Present:** Mayor Lyle Hanzal and Councilmembers Jay Budge, Deborah Cornell and Mary Kleinberg; Mary Tollefson, city administrator

Absent: Councilmember Bill Kleinman

**Also Present:** Jen Koehler, Barr Engineering, Captain Wayne Wegener and Julie Seykora

The Pledge of Allegiance was recited.

**Oath of Office:** City administrator Mary Tollefson administered the oath of office to new councilmember Jay Budge.

**Agenda:** Mayor Hanzal noted two items to add to the agenda: 1) engineer report, 2) NDC4 update. **Moved by Mayor Hanzal and seconded by Councilmember Kleinberg to approve the agenda as amended. Motion carried 4-0.**

**Public Comments** – None

**Consent Agenda** – Mayor Hanzal presented the consent agenda.

- a. Approve Minutes from January 13, 2025 City Council Meeting
- b. Acknowledge January Building Permit Report
- c. Approve January Financial Reports
- d. Approve Agreement Between the City of Lilydale and Christy Wilcox
- e. Approve Request to Attend Conference

**Moved by Mayor Hanzal and seconded by Councilmember Kleinberg to approve the consent agenda as presented. Motion carried 4-0.**

**Public Hearings** – None

**Regular Agenda**

**Engineer Report** – Jen Koehler reported she had a meeting with Bryant Ficek, MnDOT south metro area manager, on February 9<sup>th</sup>. MnDOT is in the process of applying for a federal grant for a Highway 13 slope stability planning project and requested the City of Lilydale provide a letter of support for the project. City administrator Tollefson provided a draft letter of support for Council's review. The grant application deadline is February 24, 2025, therefore the letter is needed within a week.

Ficek also provided written feedback to Koehler from the MnDOT water resources management team regarding Lilydale's Bluff Runoff Management plan. Koehler noted she will review the comments and respond to MnDOT.

**Moved by Councilmember Cornell, second by Councilmember Kleinberg to authorize a letter of support for MnDOT's grant application. Councilmembers are to review the draft letter, provide any feedback to administrator Tollefson before February 14th for final review by Tollefson and Mayor Hanzal. Motion carried 4-0.**

**NDC4 Update** - Councilmember Cornell announced that Beth Baumann will be the new executive director of Town Square Television starting April 1, 2025.

**City Administrator Announcements** – Lilydale city hall will be open reduced hours, 9am-noon, February 21 and 24-28.

**Council Comments** – Councilmember Kleinberg reported on planning efforts for a community cleanup day on April 26, 2025, in collaboration with the St. Paul Yacht Club, Pool and Yacht Club, and others interested in cleaning up the Lilydale Regional Park area.

**Adjournment** – **Moved by Councilmember Cornell and seconded by Councilmember Budge to adjourn. Motion carried 4-0. The meeting adjourned at 4:56 p.m.**

Respectfully submitted:

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Mary Tollefson, City Clerk