

LILYDALE CITY COUNCIL MEETING
March 9, 2020

Present –Lyle Hanzal, Bill Kleinman, Anita Pampusch, Acting Mayor John Diehl: Mary Schultz, City Clerk and Kathy Mutch, administrative assistant (Absent: Mayor Warren Peterson)

Also Present –Bridget Nason, city attorney; Mike Andrejka, building official; Jim Langseth, Barr Engineering; and Mendota Heights Police Captain Wayne Wegener

The city council meeting was called to order at 4:30 p.m. by Acting Mayor Diehl.

Agenda – **Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve the agenda as presented. Motion carried 4-0.**

Public Comments – None

February 10, 2020 City Council Minutes – **Moved by Councilmember Kleinman and seconded by Councilmember Hanzal to approve the February 10, 2020 City Council Minutes. Motion carried 4-0.**

Building Official Report – Mike Andrejka reported two building permits were opened and one closed in February.

Police Report – Captain Wegener reported police and fire calls were routine during the month of February. A community service officer was hired and will be working Monday, Wednesday and Fridays. A CSO is an unlicensed position and is not armed.

Engineer Report – Jim Langseth reported on three issues.

1) **Lift Station**. He reviewed the March 5 memo from Brian LeMon following an inspection of the sanitary sewer lift station, conclusions and recommendations, a schedule for a feasibility study and its costs.

The lift station was constructed in 1972 and is a wet well/dry well configuration. The wet well appears to be in fair to good condition. The interior of the dry pit was inspected and found to be in poor to very poor condition. The floor of the station is heavily corroded with large loose chunks of corroded steel. The lower portion of the vertical walls are also corroded. The corrosion may be through the thickness of the steel wall but could not be confirmed. He further explained the safety risk. It has a confined space entry for those who need to operate and maintain them. This style of lift station was common in the 70's but the lift station is now almost 50 years old. Though the mechanical elements appear to be operating as intended, the dry pit is in need of significant work. He recommended the city undertake a feasibility study to define the scope of the lift station project to either repair or replace the station. If replaced it could be changed to a submersible style station that would not require human entry for operation and maintenance.

The feasibility study could occur in the summer of 2020 when the station and surrounding piping could be fully inspected. The recommended project could be designed in the fall of 2020 and construction could occur in 2021.

The estimated cost of a feasibility study ranges from \$19,000 to \$40,000 and the lift station replacement costs range from \$400,000 to \$700,000 or higher, depending on the amount of connecting piping that may need to be repaired or replaced.

Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to direct Barr Engineering to proceed with a scope study, not to exceed \$6,000, to be completed in the next month, with Brian LeMon providing a report at the April City Council meeting. Motion carried 4-0.

2) Ordinance Update – Mr. Langseth explained he is committed to reviewing and updating relevant city ordinances listed in the Stormwater Management Plan such as the stormwater management and wetland protection ordinances. He estimates the cost of this project at \$11,500 for all five ordinances. He proposed Barr coordinate with the city administrator and begin by reviewing one ordinance at a time rather than dealing with the full batch.

Councilmember Pampusch asked Langseth to provide a timetable, listing the ordinances in the order they would be reviewed. Councilmember Diehl inquired about the technical specifications; what the city's rules are and what the ordinances would be regulating. Langseth noted some current city ordinances may not meet the requirements in the management plan and there may be some ordinances the city may not have in place. Langseth will coordinate with Ross Mullen, a professional engineer with Barr, who will be working with him on the ordinances.

Attorney Nason stated the council could direct Langseth to prepare a proposal, a timeline and anticipated costs. The updated ordinances would be reviewed by the city attorney. Acting Mayor Diehl summarized the discussion and directed Langseth to prepare a schedule of the ordinances, including an idea of the content, the current status of the ordinance and geographically what each of these ordinances would be regulating.

3) Inflow/Infiltration – Last month Mr. Langseth updated the council on the long-range plan for sewer maintenance and an estimated budget. The intent is to figure out inflow from stormwater into the sanitary system. He estimates \$55,000 for the first year for equipment, monitor the flow at three locations and review, assess and track the data collected. The council discussed the logistics of person power versus technology to collect the data from the field. Councilmember Hanzal asked the discussion be held off until the April meeting when the full council would be in attendance. Councilmember Pampusch asked to have something concrete like a flow chart that would show the steps and could be followed. Lanseth will work with Clerk Schultz to prepare an exhibit for the April meeting.

Attorney Report – No report.

2019 Audit Report – Chris Lewis of Markwell & Lewis presented a draft 2019 financial audit for the year ended December 31, 2019. Lewis reviewed the financial statements highlighting a positive cash balance and asked for comments. He stated he had no concerns. **Moved by Councilmember Pampusch and seconded by Councilmember Hanzal to approve the 2019 Financial Audit as presented. Motion carried 4-0.**

Resolution 2020-6 – The city council at its January 13, 2020 meeting discussed the current storm sewer and sanitary sewer rates and related fund balances. The minutes reflect a motion was approved to reduce these fees retroactive to January 1, 2020. At the February 10, 2020 meeting the council directed additional discussion regarding potential adjustments to these rates occur at the April meeting. In an effort to eliminate confusion and to clarify the status of the storm sewer and sanitary sewer rates, and give staff sufficient time to make any approved changes to the current storm sewer and sanitary sewer rates, the council agreed to rescind any prior approval of a change. The current rates remain in effect for the first quarter billing. Information regarding options for reducing the current rates will be discussed at the April meeting.

Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve Resolution 2020-6, Rescinding Prior Approval of Rate Change and Confirming City Storm Sewer and Sanitary Sewer Rates. Motion carried 4-0.

Clerk’s Report – Clerk Schultz presented the financial reports for February 2020. **Moved by Councilmember Hanzal and seconded by Councilmember Pampusch to approve the February financial reports. Motion carried 4-0.**

Computer Upgrade – Councilmember Hanzal inquired about the computer upgrade. City administrator Mary Schultz reported the new computers are installed and she was pleased with the contractor’s work.

Mayor’s Report – No report.

Adjournment –The meeting adjourned at 5:40 p.m.

Respectfully submitted: Final copy reviewed by:

Mary Schultz, City Clerk

Warren Peterson, Mayor

Date