

**LILYDALE EMERGENCY CITY COUNCIL MEETING  
VIA TELECONFERENCE  
March 23, 2020**

**Present** – Mayor Warren Peterson and Councilmembers John Diehl, Lyle Hanzal, Bill Kleinman and Anita Pampusch; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant

**Also Present** –Bridget Nason, city attorney

The city council meeting was called to order at 11:00 a.m. by Mayor Peterson.

**Agenda** – **Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve the agenda as presented. Motion carried 5-0.**

**Briefing on COVID-19** – Attorney Nason explained on March 13, 2020 Governor Tim Walz, declared a Peacetime State of Emergency to authorize any and all necessary resources to be used in support of the COVID-19 response. On March 19, 2020, Mayor Peterson signed a City of Lilydale Proclamation and Declaration of Local Emergency following Governor Tim Walz Emergency Executive Order 20-01. The declaration is only effective for three days and the city council convened this emergency session to extend the declaration.

**Resolution 2020-07** – The resolution recognizes the declaration of local emergency made by Mayor Peterson acknowledging a local emergency exists due to the COVID-19 health pandemic and finds the emergency will last more than three days, necessitating an extension of the emergency declaration.

**WHEREAS**, on March 13, 2020, Governor Tim Walz, by way of Emergency Executive Order 20-01, declared a Peacetime State of Emergency to authorize and all necessary resources to be used in support of the COVID-19 response, effective immediately; and

**WHEREAS**, by that Proclamation and Declaration of Emergency dated March 19, 2020, Mayor Warren Peterson has declared that a local emergency exists due to the COVID-19 health pandemic; and

**WHEREAS**, the City Council finds that the current emergency situation threatens the health, safety, and welfare of the residents of the City and the greater community and further threatens the provision and delivery of City services as a result of the emergency; and

**WHEREAS**, the City Council of the City of Lilydale agrees with the Mayor’s findings, as stated on that Proclamation and Declaration of Emergency dated March 19, 2020 and attached hereto, and finds that the emergency will last for more than three days, therefore necessitating an extension of the emergency declaration.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Lilydale, Minnesota, as follows:

1. The City is confronted with a worldwide pandemic creating the threat of a disaster of major proportions, which jeopardizes the safety and welfare of the City’s residents and employees and those in the greater community and which calls for immediate action and response by the City to protect the health, safety, and welfare of the City’s residents and employees and the greater

community and to ensure the continuity of the delivery of essential City services.

2. The City Council consents to the declaration of a local emergency and declares that the local emergency will continue in effect for a period of sixty (60) days from the date of adoption of this resolution or such earlier determination by the Lilydale City Council that the emergency no longer exists.

3. This resolution further extends the authorizations and approvals granted in the Proclamation and Declaration of Emergency, which is attached hereto and incorporated herein, for the duration of this declaration of local emergency.

4. This resolution further invokes the City's Emergency Operations Plan and Pandemic Response Plan for the duration of the emergency. The portions that are necessary for response to and recovery from the pandemic emergency are hereby authorized, including but not limited to all appropriate community containment and imitation strategies.

5. To the extent that state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Administrator, Emergency Management Director, and their designees are hereby authorized to suspend compliance with those law, policies, and procedures as authorized by Emergency Executive Order 20-01 and Minnesota Statutes, Sections 12.32 and 12.37, and to take those actions necessary to protect the public health, safety, and welfare.

6. The City Council agrees with the Mayor's determination that in-person meetings of the City Council, Planning Commission, and other commissions of the City of Lilydale are not practical or prudent due to the COVID-19 health pandemic, Emergency Executive Order 2020-01, and recommendations of the United States Center for Disease Control. The Council extends the authority to all city public bodies to conduct public meetings pursuant to and in compliance with Minnesota Statutes, Section 13D.021 until such time as the presiding officer of each body determines, in consultation with the City Administrator, that it is no longer impractical or imprudent for the respective public body to resume in-person meetings.

7. The City Clerk is authorized and directed to file and post notice of adoption of this resolution and any emergency regulations as authorized and required by State law or City Code.

**Moved by Councilmember Hanzal and seconded by Councilmember Pampusch to approve Resolution 2020-07, Consenting to Mayor's Declaration of Local Emergency; Extending the Period of the Local Emergency; and Authorizing Certain Actions. Approved unanimously by roll call vote.**

**City Hall Hours** – Attorney Nason explained the change in city hall hours is covered under item #5 of the declaration but supported the council's proposal to ratify by resolution the Personnel Committee's temporary change in city hall office hours.

**Moved by Councilmember Diehl and seconded by Councilmember Kleinman to ratify the temporary change in the City Hall office hours (from 9:00 a.m. to 12 Noon) as acted upon by the Personnel Committee; and as noted in the Mayor's declaration of local emergency, the city administrator is empowered to change the schedule of operation with notification to the Mayor and City Council. Approved unanimously by roll call vote.**

**Adjournment** – Moved by Councilmember Diehl and seconded by Councilmember Pampusch to adjourn. Approved unanimously by roll call vote. The meeting adjourned at 11:17 a.m.

Respectfully submitted:

Final copy reviewed by:

\_\_\_\_\_  
Mary Schultz, City Clerk

\_\_\_\_\_  
Warren Peterson, Mayor

\_\_\_\_\_  
Date