

**LILYDALE CITY COUNCIL MEETING
VIA TELECONFERENCE
June 25, 2020**

Present – Mayor Warren Peterson and Councilmembers John Diehl, Lyle Hanzal and Bill Kleinman; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant (Absent: Anita Pampusch)

Also Present – Bridget Nason, city attorney

The city council meeting was called to order at 11:00 a.m. by Mayor Peterson. Attendance was taken by roll call due to teleconference.

Agenda – Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the agenda. Motion carried by roll call vote 4-0.

City COVID-19 Preparedness Plan – Attorney Nason explained Governor Tim Walz issued Executive Order 20-74 requiring critical businesses, including the City of Lilydale, to develop and implement a COVID-19 Preparedness Plan on or before June 29, 2020. The city’s plan follows the industry guidance developed by the state of Minnesota, based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota’s relevant and current executive orders. The Plan has been reviewed by the city attorney and will be overseen by the city administrator.

Councilmember Hanzal asked about households that would include persons living in a household that may not be family members and proposed an amendment to page 2, second paragraph: “Employees must notify their supervisor if they are experiencing symptoms, are sick or have a sick family member at home *‘or anyone in their immediate household’* with COVID-19 and are needing to self-quarantine in order to care for them.”

Moved by Councilmember Hanzal and seconded by Councilmember Diehl to amendment paragraph 2, page 2 as noted above. Motion carried unanimously by roll call vote.

Councilmember Diehl questioned the relevance of HIPPA requirements and expressed concern there could result in a violation of Data Privacy Act and proposed an amendment. Attorney Nason acknowledged the plan follows a template and references requirements for larger cities that may not apply to Lilydale. **Moved by Councilmember Diehl to amend the section “Ensuring Sick Employees Stay Home and Prompt Identification and Isolation of Sick Persons” on page 2 to “the City will comply with data practices ~~and HIPPA requirements~~ related to maintaining the privacy of employees’ health status and health information ‘unless some disclosure is required by the public health emergency’.”** Motion failed for lack of a second.

The first paragraph in section “Communications and training practices and protocol” was amended to add: *“Members of the council will be notified immediately, in writing, of a sick employee.”* **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the amendment. Motion carried unanimously by roll call vote.**

The City Administrator was directed to post a sign requiring masks to be worn to enter city hall.

Resolution 2020-10 – Moved by Councilmember Diehl and seconded by Councilmember Hanzal to Adopt and Approve the City of Lilydale COVID-19 Preparedness Plan, as amended. Motion passed unanimously by roll call vote.

City Administrator Schultz reported the ventilation equipment is inspected twice a year and with regard to air exchange the filter was recently cleaned and adjusted to the season.

Adjournment – Moved by Councilmember Diehl and seconded by Councilmember Hanzal to adjourn. Approved unanimously by roll call vote. The meeting adjourned at 11: 25 a.m.

Respectfully submitted:

Final copy reviewed by:

Mary Schultz, City Clerk

Warren Peterson, Mayor

Date