

**LILYDALE CITY COUNCIL MEETING
VIA TELECONFERENCE
July 13, 2020**

Present – Mayor Warren Peterson and Councilmembers John Diehl, Lyle Hanzal, Bill Kleinman, Anita Pampusch; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant

Also Present – Bridget Nason, city attorney; Police Chief Kelly McCarthy, Mendota Heights Police Department; Jim Langseth and Bryan Oakley, Barr Engineering; and Chris Stark, City of St. Paul

The city council meeting was called to order at 4:30 p.m. by Mayor Peterson. Attendance was taken by roll call due to teleconference.

Agenda – **Moved by Councilmember Pampusch and seconded by Councilmember Hanzal to approve the agenda as presented. Motion carried by roll call vote 5-0.**

Public Comments – No comments.

June 8, 2020 City Council Meeting Minutes – Councilmember Diehl introduced a motion to amend the Police Report to “In light of George Floyd’s death and continued protests, Chief McCarthy reported on the use of force policies and training and any complaints against any Mendota Heights officer. Chief McCarthy noted that internal complaints represent a management tool to enhance transparency and accountability.”

Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve amending the minutes of the June 8, 2020 city council meeting. Approved unanimously by roll call vote.

June 25, 2020 City Council Meeting Minutes – **Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve the minutes of the June 25, 2020 city council meeting. Motion carried by roll call vote 4-0-1 Abstain (Pampusch)**

Building Official Report – Building report showed seven building permits were issued and one closed in June.

Police Report – Chief McCarthy stated the department has undertaken a comprehensive policy and best practices review. The Chief is completing a document on the lessons learned in response to the death of George Floyd and COVID. She will email a copy to the city administrator when it is completed. In response to the council’s question regarding officer morale, Chief McCarthy acknowledged she consistently communicates with her officers on this subject. Mayor Peterson, on behalf of the council, asked Chief McCarthy to relay the city’s support to the officers.

Engineer Report – Jim Langseth reported on:

- 1) **Lilydale Regional Park Pavilion** – Chris Stark, St. Paul Parks, explained work is underway on the picnic shelter, restroom and drinking fountain and should be completed by the end of October. It is a seasonal facility and is not a space to be reserved.

Langseth stated St. Paul Parks is interested in submitting a Letter of Map Revision Based on Fill (LOMR-F) to the Federal Emergency Management Agency (FEMA). In his July 8 memorandum to

the city council, Langseth outlined his assessment of the six requirements of the LOMR-F. One requirement is that the local government (Lilydale) complete and sign the Community Acknowledgement form portion. The city administrator may sign on behalf of the city; or someone authorized by the council. Langseth said he has the technical background, has reviewed the requirements and is competent to sign on behalf of the city with council authorization.

Moved by Councilmember Diehl and seconded by Councilmember Kleinman to authorize the city engineer to sign the Community Acknowledgement Form portion of the Letter of Map Revision Based on Fill (LOMR-F) on behalf of the city. Motion carried unanimously by roll call vote.

- 2) **Lift Station Feasibility Study Progress** – Bryan Oakley, Barr Engineering, provided councilmembers a progress report on the feasibility study. He reviewed the observations made on the lift station, piping layout and Met Council Environmental Services connection valve vaults at the May 21 and June 18 field inspections. A full lift station and pipe inspection was conducted in June. The thickness of the dry well walls were measured with the focus on the lower areas where heavy corrosion was evident. Pipes accessible without excavation were measured and a visual inspection of all mechanical devices in the station was conducted.

He shared good news stating repair of the lift station is possible but he cautioned the repair may not necessarily be less expensive. He noted all valves need to be replaced. He added, 95% of all area cities have submersible lift stations, unlike the wet well/dry well in Lilydale.

At the August meeting Mr. Oakley will present for consideration the completed feasibility study with two alternatives of replacement of the lift station or repair of the existing lift station. The project could be designed fall 2020, bids received in February 2021, and construction beginning in April through July 2021.

Attorney's Report – No report.

Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding – Attorney Nason explained Minnesota received Coronavirus Relief Funds through the CARES Act that will be distributed to cities for Coronavirus-related expenses. City administrator Schultz stated the funds can be used for necessary expenditures due to COVID-19: remote work station, attorney fees and election-related expenses such as plexiglass dividers, hand sanitizer and Clorox wipes. Any aid unexpended by the city on November 15, 2020 will be sent to the county.

A Coronavirus Relief Fund Certification Form will be brought to the city council at the August meeting. The form must be submitted prior to disbursement of funds.

Resolution 2020-11 Appointing Election Judges – Election judges have been recruited for the August state primary and November general election and appointment of judges requires council approval.

Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve Resolution 2020-11 Appointing Election Judges for the 2020 Primary and General Elections. Motion carried unanimously by roll call vote.

Clerk's Report – Clerk Schultz presented the financial reports for June 2020. Deposits include reimbursement from the Secretary of State for the presidential nomination primary.

Moved by Councilmember Diehl and seconded by Councilmember Pampusch to approve the June 2020 financial reports as presented. Motion carried unanimously by roll call vote.

Mayor's Report – Mayor Peterson directed the city administrator to contact the city planner regarding an update on River Bluffs Center redevelopment project.

Adjournment – Moved by Councilmember Diehl and seconded by Councilmember Pampusch to adjourn. Approved unanimously by roll call vote. The meeting adjourned at 5:44 p.m.

Respectfully submitted:

Final copy reviewed by:

Mary Schultz, City Clerk

Warren Peterson, Mayor

Date