

LILYDALE CITY COUNCIL MEETING MINUTES
July 14, 2025

Present: Mayor Lyle Hanzal and Councilmembers Jay Budge, Deborah Cornell and Bill Kleinman; Mary Tollefson, city administrator; Kathy Mutch, administrative assistant

Absent: Councilmember Mary Kleinberg

Also Present: Greta Bjerckness, city attorney; Captain Wayne Wegener; and Julie Seykora

Mayor Hanzal called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

Agenda: Moved by Councilmember Kleinman and seconded by Councilmember Cornell to approve the agenda as presented. Motion carried 4-0.

Public Comments – None

Consent Agenda – Mayor Hanzal presented the consent agenda.

- a. Approve Minutes from June 9, 2025 City Council Meeting
- b. Acknowledge June Building Permit Report
- c. Approve June Financial Reports

Moved by Councilmember Cornell and seconded by Councilmember Budge to approve the consent agenda as presented. Motion carried 4-0.

Public Hearings – None

Regular Agenda

Ordinance 2025-04 – Mayor Hanzal reported the council studied the sanitary sewer and storm sewer fees for over a year to figure out the best way to amend the fees on businesses, homes, and residential units. Ordinance 2025-04 reflects the new rates effective in January 2026.

Moved by Councilmember Budge and seconded by Councilmember Kleinman to approve Ordinance 2025-04 Amending Section 1100.01 of the Lilydale City Code regarding Schedule of Fees and Charges. Motion carried 4-0.

City Administrator Announcements – City administrator Tollefson shared that over the past few months there has been an ongoing issue with trucks getting stuck under the railroad bridge on Lilydale Road. A vehicle was stuck again today. Trucks are getting stuck coming from both directions, Water Street in St. Paul and Lilydale Road. The city is working with Dakota County and the Minnesota Department of Transportation on improved signage on Highway 13 and Water Street.

Council Comments – Councilmember Cornell questioned the number of incidents listed on the June police report. Captain Wegener explained the 80 incidents indicate pro-active policing in Lilydale. He stated councilmembers should look at the number of incidents that are assigned a case number. A case number indicates follow-up investigation is needed. June's six cases is a relatively low number in comparison to the 80 incidents recorded.

Captain Wegener reported all officers have cars assigned to them and officers can respond to calls from home through the squad at home program.

Mayor Hanzal listened to a resident's concerns about the property for sale by the city and its use. Mayor Hanzal explained the offer accepted by the city is scheduled to close on September 18. Mayor Hanzal noted he is willing to meet with and listen to concerns from any residents.

Councilmember Cornell and Mayor Hanzal met last week regarding the city administrator's annual performance review. The city does not currently have a personnel policy. The Personnel Committee, using a template from the League of Minnesota Cities, is working on a policy to govern personnel matters, such as vacation days, sick time and carryover. The policy will be brought to the council for final approval. The Personnel Committee intends to have the policy in place for preliminary 2026 budget discussions in September.

Adjournment – Mayor Hanzal adjourned the meeting at 4:49 p.m.

Respectfully submitted:

Mary Tollefson, City Clerk