

**LILYDALE CITY COUNCIL MEETING
VIA TELECONFERENCE
August 10, 2020**

Present – Mayor Warren Peterson and Councilmembers John Diehl, Lyle Hanzal, Bill Kleinman, Anita Pampusch; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant

Also Present – Bridget Nason, city attorney; Police Captain Wayne Wagener, Mendota Heights Police Department; Jim Langseth and Bryan Oakley, Barr Engineering

The city council meeting was called to order at 4:30 p.m. by Mayor Peterson. Attendance was taken by roll call due to teleconference.

Agenda – Moved by Councilmember Diehl and seconded by Councilmember Kleinman to approve the agenda with the addition of an inflow/infiltration report by Councilmember Hanzal; a specific project discussion under CARES Act Funding; and an NDC4 update by Councilmember Kleinman. Motion carried unanimously by roll call vote.

Public Comments – No comments.

July 13, 2020 City Council Meeting Minutes – Councilmember Diehl offered a word clarification under Resolution 2020-11, Appointing Election Judges and asked to replace ‘appointed’ with ‘recruited’ in the first sentence.

Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve amending the minutes of the July 13, 2020 city council meeting. Motion carried unanimously by roll call vote.

Building Official Report – Building report showed five building permits were issued and one closed in July.

Police Report – Captain Wagener provided an update on staffing levels and noted with the hiring of officer Erik Wagman, the department is at full strength. The department includes Chief McCarthy, Captain Wagener and 20 sworn staff.

Engineer Report – Bryan Oakley reviewed his August 5 memorandum on the Lilydale sanitary sewer lift station feasibility study. He provided guidelines for three different lift station repair alternatives and the scope of work considered for each alternative:

Alternative 1 – Replacement of the existing lift station with a new lift station.

Alternative 2 – Rehabilitation of the existing lift station with the goal of extending the service life for 20 years.

Alternative 3 – Rehabilitation of the existing lift station with the goal of extending the service life for up to 5 years.

A detailed list of construction costs for each alternative was included in Oakley’s memorandum, showing:

Alternative 1 – Total Estimate Cost \$749,000 (range \$600,000 to \$980,000)

Alternative 2 – Total Estimate Cost \$729,000 (range \$590,000 to \$950,000)

Alternative 3 – Total Estimate cost \$347,000 (range \$280,000 to \$460,000)

Oakley stated the feasibility study has been completed and was presented for council approval. All three alternatives are feasible projects for the council to consider in upgrading the lift station. He did caution the council on Alternative 3; resulting in greater possibility of emergency conditions and would require a reconstruction in five or less years and is not recommended.

Oakley explained Dakota County operates the regional trail and if the council approves Alternative 1 the plans will need to be reviewed with Dakota County due to site arrangements. The regional trail will need to be closed for the duration of construction. Part of the trail will need to be replaced due to the heavy equipment and the costs have been factored in the estimate.

Moved by Councilmember Diehl and seconded by Councilmember Hanzal to approve Alternative #1 conceptually and direct Barr Engineering to determine the next steps and to consult with Dakota County. Motion carried unanimously by roll call vote.

Inflow and Infiltration – Councilmember Hanzal updated the council on recent on-site meetings held with property managers and homeowner association presidents in Lilydale regarding inflow and infiltration of the wastewater system. Hanzal, Jim Lanseth and Mary Schultz met with 5 or 6 property managers and a few meetings remain. Meetings have been well received.

Attorney's Report – No report.

Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding – Attorney Nason explained to receive funding under the CARES Act a Certification Form must be submitted. Approval certifying authority to sign the form on behalf of the city is needed. Any remaining unused aid on November 15, 2020 is sent to the home county in which the city is located (Dakota County).

Moved by Councilmember Diehl and seconded by Councilmember Pampusch to authorize the City Administrator to sign the Coronavirus Relief Fund (CRF) Certification Form. Motion carried unanimously by roll call vote.

City COVID-19 Preparedness Plan Amendment #1 – The city's COVID Preparedness Plan requires updating to align with Governor Walz's Emergency Executive Order 20-81, effective July 25, 2020. The order requires everyone, including employees, to wear a face covering in indoor businesses and indoor public spaces. Amendment #1 outlines the city's plans for Use of Face Coverings for Employees and Visitors. All visitors to Lilydale City Hall are required to wear a face covering. Signs have been posted.

Moved by Councilmember Pampusch and seconded by Councilmember Diehl to update Lilydale's COVID-19 Preparedness Plan and approve Amendment #1. Motion carried unanimously by roll call vote.

CARES Act Funding Project - Councilmember Diehl proposed a service project to be funded under the CARES Act. He talked about the possibility of organizing an antibody test for residents that would be conducted by medical staff. The test cost could be paid for with these funds. Councilmember Diehl will gather more information, prepare a letter on the proposal and look into logistics such as location and date and who would manage the tests.

Moved by Mayor Peterson and seconded by Councilmember Kleinman to appoint Councilmember Diehl to follow up on the feasibility of an antibody test project. Motion carried unanimously by roll call vote.

Clerk's Report – Clerk Schultz presented the financial reports for July 2020. The July deposits include three tax receipts from Dakota County and sanitary and sewer payments. Disbursements includes an interest payment

on the city hall note.

Moved by Councilmember Diehl and seconded by Councilmember Kleinman to approve the July 2020 financial reports as presented. Motion carried unanimously by roll call vote.

2021 Budget and Levy – Clerk Schultz stated the 2021 preliminary budget and levy will be brought to the council in September. The final levy to be approved in December cannot be more than the preliminary levy.

Mayor Peterson explained he has had discussion with the city clerk on eliminating business licenses which generate annual revenue of approximately \$2,700. Business licenses for garbage haulers would continue to be required.

Attorney Nason explained the budget could be prepared without the \$2,700 for business licenses and then the ordinance could be amended to eliminate entities the city does not have control over. The city clerk was directed to prepare the preliminary budget without the \$2,700.

Northern Dakota County Cable Communications Commission - Councilmember Kleinman reported NDC4 has reached a settlement agreement with Comcast. The agreement will be brought to the seven cities for consideration and acceptance.

Kleinman also noted he spoke with Dave Byrne, local historian, who is on board with preparing a video on the history of Lilydale. Jodie Miller from NDC4/Town Square Television will assign someone to work on this project.

Mayor's Report – Mayor Peterson updated councilmembers on a recent conference call with Opus about an easement with Thompson Lightning.

Adjournment – Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to adjourn. Approved unanimously by roll call vote. The meeting adjourned at 6:02 p.m.

Respectfully submitted:

Final copy reviewed by:

Mary Schultz, City Clerk

Warren Peterson, Mayor

Date