

**LILYDALE CITY COUNCIL MEETING MINUTES**  
**August 11, 2025**

**Present:** Mayor Lyle Hanzal and Councilmembers Jay Budge, Deborah Cornell and Mary Kleinberg; Mary Tollefson, city administrator; Kathy Mutch, administrative assistant

**Absent:** Councilmember Bill Kleinman

**Also Present:** Kori Land, city attorney; Captain Wayne Wegener; and Julie Seykora

Mayor Hanzal called the meeting to order at 4:30 p.m.

The Pledge of Allegiance was recited.

**Agenda: Moved by Councilmember Kleinberg and seconded by Councilmember Budge to approve the agenda as presented. Motion carried 4-0.**

**Public Comments** – None

**Consent Agenda** – Mayor Hanzal presented the consent agenda. Councilmember Budge asked to pull item 5b July building permit report from the Consent Agenda.

- a. Approve Minutes from July 14, 2025 City Council Meeting
- c. Approve July Financial Reports

**Moved by Councilmember Cornell and seconded by Councilmember Budge to approve the consent agenda items 5a and 5c. Motion carried 4-0.**

**July Building Permit Report** – Councilmember Budge asked how the value is assigned to a building permit. Budge referenced permit 25LIL-00017, a remodel building permit at 1101 Sibley Memorial Highway. He was familiar with the work that was done and questioned the assigned value. City administrator Tollefson explained it is the applicant who lists the value of the project and a permit fee is determined by the valuation. The building inspector does not ask for receipts. The city administrator will look into the permit and report back to the council.

**Moved by Councilmember Budge and seconded by Councilmember Kleinberg to approve the July building permit report with the expectation that there would be follow up. Motion carried 4-0.**

**Public Hearings** – None

**Regular Agenda**

**Repair of Sanitary Connection at The Riverwood and Repair of the June Mullarky Pedestrian Trail** – Jen Koehler provided background on the private sanitary sewer connection repair needed at the Riverwood Apartments as outlined in her memo to the city council dated August 11. Quotes for

installation of a manhole and repair of the sanitary sewer connection were received from Minger Construction for \$67,050 and Pember Companies for \$66,300. Koehler stated the two quotes were similar and both contractors were qualified to do the work. She noted Minger Construction has performed much of the recent sanitary sewer work on the lift station reconstruction and the city has had good experiences working with them; therefore, she recommends contracting with Minger for the work.

An Assessment Appeal Waiver Agreement and Right of Entry Agreement were sent to Riverwood/Bigos for signature.

In addition to the sanitary sewer repair, the quotes also included a line item for patching a small hole in the June Mullarky Pedestrian Trail. Minger will complete the trail repair for \$1,800.

**Moved by Councilmember Budge and seconded by Councilmember Cornell to approve execution of the Agreement for Contractor Services with Minger Construction, Pending Bigos Management Execution of the Right of Entry and the Assessment Waiver Agreement and final review by City Attorney. Motion carried 4-0.**

**Proposal and Agreement for Final Design of Pedestrian Trail Connection Related to Bigos Lilydale River Bluffs Redevelopment** – Jen Koehler presented a proposal from Barr Engineer for the design of the City of Lilydale Pedestrian Trail Connection. The Lilia development plan included adding a connecting trail within the Minnesota Department of Transportation right-of-way in front of Thompson Lightening Protection. The proposal includes a cultural review, topographical survey of the site, wetland delineation, hydrological and hydraulic stormwater modeling, permitting, development of construction plans and specifications, construction cost estimations, and bidding and construction administration and support. The proposal totals \$95,183. Park dedication funds are expected to cover design and construction costs.

**Moved by Councilmember Budge and seconded by Councilmember Cornell to approve the Proposal and Agreement for Final Design of the Lilydale Trail Connection. Motion carried 4-0.**

**First Amendment to Lease Agreement with the City of Sunfish Lake** – In 2024, Sunfish Lake entered into an agreement to lease a portion of Lilydale City Hall for storage of paper records. The amount of storage space used by Sunfish Lake has been significantly reduced and Sunfish Lake has requested the agreement be amended to reduce the annual rent, effective 2026.

**Moved by Councilmember Kleinberg and seconded by Councilmember Budge to approve the First Amendment to Lease Agreement Between City of Lilydale and City of Sunfish Lake. Motion carried 4-0.**

**City Administrator Announcements** – City administrator Tollefson reported Dakota County Elections announced grant funds would be available for polling place accessibility. Tollefson is hopeful these funds can cover repairs to the handicap ramp and the push button door entry and receiver. Cities can apply beginning September 1<sup>st</sup>.

**Council Comments** – Councilmember Cornell would like to have a consistent place on the council meeting agendas for Captain Wegener to bring up items for discussion. The current agenda format does not have a location. Mayor Hanzal will take her suggestion under advisement.

Councilmember Kleinberg reported briefly on her recent League of Minnesota Cities conference and encouraged councilmembers to attend in the future.

Councilmember Cornell reported the city's representative to the Dakota County Cable Commission attended his first Cable Commission meeting.

Captain Wegener stated he did not have a report.

Mayor Hanzal reported a letter regarding the sanitary and stormwater fee increases was sent to Lilydale Senior Living notifying both properties of the increases beginning in 2026.

Mayor Hanzal was pleased to report Mary Tollefson worked with Minnesota Department of Transportation and the police for additional signage on Highway 13 about the railroad bridge height limits. Hopefully this will keep trucks from getting stuck under the bridge. Signs will be placed along Highway 13.

**Adjournment** – Mayor Hanzal adjourned the meeting at 5:03 p.m.

Respectfully submitted:

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Mary Tollefson, City Clerk