

**LILYDALE CITY COUNCIL MEETING**  
**November 13, 2018**

**Present** - Mayor Warren Peterson; Council Members Lyle Hanzal, Bill Kleinman, Anita Pampusch; Mary Schultz, City Clerk and Kathy Mutch, administrative assistant  
(Absent: John Diehl)

**Also Present** –Police Captain Wayne Wegener  
(Absent: Mike O’Brien, attorney, Mike Andrejka, Building Inspector and Jeff Weiss, Barr Engineering)

The city council meeting was called to order at 4:30 p.m. by Mayor Warren Peterson. The Pledge of Allegiance was recited.

**Agenda** - Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve the agenda. Motion carried 4-0.

**Public Comments** – None.

**City Council Minutes** - Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve the October 8, 2018 City Council Minutes. Motion carried 4-0.

**Civil Attorney Report** – No report.

**Building Official Report** – No report.

**Police Report** – No report.

**Engineer Report** - Councilmember Kleinman explained he attended a meeting on the lift station pumps plugging. A representative from WW Goetsch offered a proposal for installation of a Fairbanks Morse bladeless impeller. This style of impeller has shown to handle the wipes that clog the pumps.

Clerk Schultz noted the pumps have been plugged 8 times in 2018, which is more often than in the past. When the pump is plugged an alarm goes off and Mendota Heights public works employee Rich Burrows is notified. He in turn arranges for a contractor to service the pumps at approximately \$500 per visit.

The council proposed installing one impeller at this time and monitor its effectiveness rather than purchase two immediately.

**Moved by Councilmember Hanzal and seconded by Councilmember Pampusch to approve the purchase of one Fairbanks bladeless impeller and wear ring at \$5,255 plus applicable tax and the installation cost of \$980. Motion carried 4-0.**

Clerk Schultz will continue to educate Lilydale residents on how wipes repeatedly clog the pumps. She will also meet with Lilydale Senior Living staff.

**Joint Powers Agreement for 2019 Waste Abatement Community Funding** – The Joint Powers Agreement with Dakota County provides community funding on an annual basis. As a small city, Lilydale receives about \$4,000 to be used toward recycling efforts, as outlined in the funding application work plan.

**Moved by Councilmember Kleinman and seconded by Councilmember Hanzal to approve Resolution 18-10, Joint Powers Agreement between the County of Dakota and the City of Lilydale for 2019 Waste Abatement Community Funding. Motion carried 4-0.**

**Resolution 18-11** – Clerk Schultz noted a stop payment was issued for a lost check. The state auditor recommended the 2018 General fund beginning account be increased by \$277.05 because the check was issued and voided in two different fiscal years.

**Moved by Mayor Peterson and seconded by Councilmember Hanzal to approve the General Fund Beginning 2018 Account Balance be increased by \$277.05 from \$543,253.85 to \$543,530.90. Motion carried 4-0.**

**Resolution 18-12** – Clerk Schultz explained the need for a credit card for the city administration. Schultz will develop a policy identifying authorized card users and a spending limit per purchase. A spending limit of \$500 or preapproval was proposed.

**Moved by Councilmember Pampusch and seconded by Councilmember Kleinman to approve Resolution 18-12, Authorization for use of a Credit Card in the Name of the City of Lilydale. Motion carried 4-0.**

**Resolution 18-13** – Clerk Schultz explained that cities are required to canvass election results within ten days following an election. The general election was held on November 6, 2018 to vote on office for mayor, two council member positions and one council member to fill a vacancy in a term expiring January 4, 2021.

**Moved by Councilmember Hanzal and seconded by Councilmember Kleinman to approve Resolution 18-13 Canvass of the 2018 General Election Returns. The following candidates were elected on November 6, 2018, for the respective terms to commence January 2, 2019:**

Mayor	Warren E. Peterson
Council Member	John E. Diehl
Council Member	Anita M. Pampusch

**The candidate for office of council member to fill a vacancy in a term expiring January 4, 2021:**

Council Member	Lyle Hanzal
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**Motion carried 4-0.**

**Clerk's Report** – Clerk Schultz reported the October deposits and disbursements were routine. **Moved by Councilmember Kleinman and seconded by Councilmember Pampusch to approve the October 2018 financial reports as presented. Motion carried 4-0.**

**Mayor's Report** – Mayor Peterson questioned a need to have the city attorney attend monthly city council meetings during the time that Attorney Mike O'Brien is away (November-April). Clerk Schultz was directed to talk to attorney Bridget Nason of LeVander, Gillen & Miller, and let her know her attendance at council meetings will be on an as-needed basis.

**Adjournment** – Moved by Councilmember Pampusch and seconded by Councilmember Hanzal to adjourn the meeting. There being no further business, the meeting adjourned at 6:02 p.m.

Respectfully submitted:

Final copy reviewed by:

\_\_\_\_\_  
Mary Schultz, City Clerk

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Warren Peterson, Mayor

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Date